

Ref. PREC/IQAC/20-21/

Date: 01/03/2021

NOTICE

A meeting of IQAC committee, Head of Department, Academic coordinator, FE Coordinator and Alumni coordinator is arranged on **01 March 2021** at 3.30pm at principal office. The agenda of the meeting is as follows

Agenda

- 1. ERP- MIS Module utilization
- 2. Direct Second Year Admission
- 3. Academic Review
- 4. Alumni Cell activity
- 5. Feedback analysis

All Head of Department and IQAC Committee member are here by informed to attend the meeting.

Thanking you

Prof. M S Mhaske

IQAC

Dr. S M Gulhane
PRINCIPAL

Principal Pravara Rural Engineer

Cunege, Loni

PIN-413736

Approved by AICTE, New Delhi vide Letter No. F-27-29/91-AICTE/US (PG)/6717 Dt. 20/09/1993



| | Minutes Of Meeting | Date:01.03.2021 | Time: 03.30 PM | Venue: Principal Cabin |
|--|--------------------|-----------------|----------------|------------------------|
|--|--------------------|-----------------|----------------|------------------------|

| Chairman Of Meeting | Dr. S. M. Gulhane | |
|---------------------|-------------------|--|
| Type Of Meeting | IQAC Meeting | |

ATTENDED BY:

| Sr. | Name | Designation | Sr. | Name | Designation |
|-----|--------------------|--------------|-----|------------------|------------------------|
| No | | | No | | 8 |
| 1 | Dr. S. M. Turakane | HOD E&TC | 8 | Mr. R P Amle | HOD Civil |
| 2 | Dr. C. B. Kadu | HOD Instru | 9 | Mr. M S Mhaske | IQAC |
| 3 | Dr. Sagar Tambe | HOD Comp | 10 | Mr. S. A. Shaikh | Dean Academic |
| 4 | Mrs. S. Y. Raut | In. HOD IT | 11 | Dr. A. R. Warade | TPO |
| 5 | Mrs. S. S. Lavhate | HOD E&CE | 12 | Dr. L. B. Abhang | FE Admission Coord. |
| 6 | Mr. S. B. Belkar | HOD Mech | 13 | Mr. V. D. Gholap | Internship Coordinator |
| 7 | Dr. S. B. Magar | In. HOD Chem | 14 | | 20 P 4 |

| 1. Agenda Point: 1. | ERP- MIS Module utilization | Presenter: Dr. S. M. |
|---------------------|-----------------------------|----------------------|
| | | Gulhane |

Discussion:

For smooth functioning of administrative and academic process ERP (Enterprise Resource Planning) software- MIS (Management Information System) has been utilized. The different modules including Student information and Fees collection module have been reviewed by principal. Also all faculties are instructed to utilize the same for taking student's attendance, giving assignments and other related activity. All HODs are instructed to assign the departmental activity to respective faculty through MIS module.

Conclusion:-

| Action Taken Person Responsible 2. Agenda Point: 1. Direct Second Year Admission | | Person Responsible | A section of the sect |
|---|--|----------------------|--|
| | | econd Year Admission | Presenter: Dr. S. M. Gulhane |

Discussion:

Principal sir instructed all faculties to use social media platform for the publicity of our institute in order to get 100% admission for DSE.

As per the Early Bird Registration Policy those students who wish to take admission can take the benefit of this scheme.

For contacting the diploma pass out students, the diploma student database should be distributed to respective department

Conclusion:-

| Action Taken | Person Responsible | and all the second |
|----------------------------------|--------------------|----------------------|
| | All faculty/Mentor | |
| 3. Agenda Point: Academic Review | | Presenter: Dr. S. M. |
| | 04/81-0 | Gulhane |

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Discussion:

As the classes are in progress, the daily student count of present student should be sent to dean academic. Activities such as industrial visit, placement drive, seminar, etc should be communicated to Dean Academic. Whenever the faculties are going for CL or OD, the alternative arrangement should be sent to Dean Academic. Subject orientation report of all SE TE and BE subject should be submitted to Dean Academic.

Conclusion :-

| Action Taken | Person Responsible | |
|---------------------------|--------------------|------------------------------|
| | All faculty | |
| 4. Agenda Point: Alumni C | ell activity | Presenter: Dr. S. M. Gulhane |

Discussion:Principal sir has taken the review of activities conducted by Alumni Cell. The review was taken for number of alumni contacted, number of alumni registered on portal, Industrial visit, expert lecture, sponsored project, donation, internship, etc. planned through alumni contact.

Conclusion:-

| Action Taken | Pers | son Responsible |
|------------------------------------|-------------|-------------------|
| | All faculty | |
| 6. Agenda Point: Feedback Analysis | | Presenter : Prof. |
| | | M.S. Mhaske |

Discussion: 1. The feedback of all the stakeholders like Students, Teachers, Employers and Alumni was collected and Analysis of these feedbacks of academic year 2020-21 was presented. The action report on feedback analysis is discussed for preparation of report.

2. Also the appreciation letter and action letter to the faculty members based feedback given by the students on teacher's academic performance.

Conclusion:-IQAC coordinator prepares the action taken report of the feedback analysis and forward to the management for further CDC meeting.

| Action Taken Person Responsible | | Responsible |
|--|------------------|-------------|
| Preparation of the action report on feedback analysis | IQAC Coordinator | |
| Submission of the action report of the feedback analysis | IQAC Coordinator | |

Meeting concluded with thanks to the Chair and the members.

Prof. M S Mhaske IQAC



Dr. S. M. Gulhane

Pravara Rural Engli

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Date: 02/02/2021

PREC/IQAC/20-21/3

Circular

All the Heads of Department, Dean Academic, Dean Student and Dean R& D are hereby informed that a meeting is scheduled on **06.02.21** at 10.00 am at Board Room PREC Loni .

Agenda

- 1. Department Involvement in Training & Placement and MOU
- 2. Website updation
- 3. To review the performance in various academic activities and feedback analysis
- 4. To review the improvement in quality publications and research grants from various organizations
- 5. To review the outcome of faculty development training programs conducted to improve their subject domain and pedagogical skills
- 6. To review the status of student activities
- 7. EOA/SAR report
- 8. NBA Meeting with Margadarshak
- 9. Collegedunia Questionnaires
- 10. Pending AQAR 2018-19 submission

11. Any other Point

Mr.M.S.Mhaske /G.R.Suryawanshi

IQAC Coordinators

Dr. S. M. Gulhane Principal

Principal
Pravara Rural Engineering
Conege, Loni

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| MINUTES OF MEETING | DATE:06/02/2021 | TIME: 10.00 AM | VENU: | BOARD | ROOM, |
|--------------------|-----------------|----------------|-------|-------|-------|
| | | | PREC | | |

| CHAIRMAN OF MEETING | Dr. S.M.Gulhane ,Principal PREC,Loni | |
|---------------------|--------------------------------------|--|
| TYPE OF MEETING | IQAC Meeting | |
| MOM BY | Mr. G.R.Suryawanshi /M.S.Mhaske | |

ATTENDED BY

| Sr. No | Name of the Member | Designation |
|--------|-----------------------|----------------------|
| 1 | Dr. S. M. Gulhane | Principal |
| 2 | Prof. R.R. Kharde | HOD, Mech |
| 3 | Dr. S. M. Turakane | HOD, ETC |
| 4 | Dr. C. B. Kadu | HOD, Instru |
| 5 | Prof. S. B. Magar | Representative, Chem |
| 6 | Prof. R. P. Amle | HOD, Civil |
| 7 | Dr. S. B. Tambe | HOD, Comp |
| 8 | Mrs. S. Arote | HOD, Elex |
| 9 | Mrs. S. Y. Raut | HOD, IT |
| 10 | Prof. A. P. Londhe | Dean, FE |
| 11 | Prof. S. A.Shaikh | Academic Coordinator |
| 14 | Mr.M.S.Mhaske | IQAC |
| | Mr. G. R. Suryawanshi | |
| 15 | Dr. B.L.Pangarkar | Dean R & D |
| 16 | Dr. P.S.Vikhe | Dean Student |

1.Discussion Point:Department Involvement in Training & Placement and MOU

Mr. Belkar pointed out the lesser placement and suggested to have dedicated T&P Officer. In response it was instructed to carry out the placement activity at department level by the involvement of HOD and Departmental Staff and provide the information supported with concern documents and also suggested to have the presentation of HODs regarding the following points:

- 1. Efforts taken by the departments for placement for the batch of 2018-19 and 2019-20 onwards and their outcomes.
- 2. To prepare the directory of industries within the region realated to their discipline.
- 3. Activities carried out by the departments under industry institute interaction.
- 4. Activities carried out by departments with the hlp of alumni.
- 5. Total number of MOU done by the department, number of MOU with the help of alumni and the activities carried out under MOUs.
- 6. To prepare student placement data and students selected for apprenticeship through T&P cell in department.

Conclusion: -Meeting will be schedule for presentations of HODs based on above points on 16/2/2021 in Approved by AICTE, New Death vide Levery 4. F-27-29/91-AICTE/US (PG)/6717 Dt. 20/09/19



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presence with chairman.

| 2. Agend Point: Website | da Pro | esenter : Dr. S. | M. Gulhane |
|-------------------------------|----------|-----------------------------------|--|
| updation | | | |
| Discussion: wesite coordi | All Hol | D's are inform nd put all activit | ed to updated departmental information on college website through ties conducted in department till date on website. |
| Conclusion: - | | | |
| Action | | Person | Deadline |
| Taken | | sponsible | 20.06.21 |
| Meeting | 1222020 | and website | 30.06.21 |
| with | coordi | nator | |
| website | | | |
| 3. Agenda Po | oint ·Te | review the | Presenter : S.A.Shaikh |
| performanc | | | 1 Tesenter 1 Strategies |
| academic ac | | | |
| feedback an | | | - 1 |
| Discussion: | • | | |
| Associate D | ean Ac | ademic Affair | rs presented the details about results of 2019-20, and Syllabus |
| coverage of | 2020-21 | Semester -I | |
| | | mic review was | |
| Action Ta | ken | Person | Deadline |
| | | Responsible | D 1 |
| Report | was | HOD | Regular |
| presented | and | | |
| submitted | to | 1 | |
| Principal | | | D. |
| 4. Agenda P | | | Presenter : Dr. B.L.Pangarkar |
| improvemen | | search grants | DI. D.L.i angai kai |
| from variou | | | |
| Discussion: | 3 Organ | Zations | |
| Associate D | ean R | & D discuss the | e policy and planning about quality publication and how to fetch the |
| research gra | nts fron | n various orgni | sations. |
| Conclusion: | - Asso | ciate Dean R& | D, presented the details of improvement in research publications, |
| | | ceived, consult | |
| | | | |
| Action Ta | ken | Person | Deadline |
| | | Responsible | |
| 1 | report | HOD and | Regular |
| submitted | to | ALL Staff | |
| Dean R & I | | | enter: 3.L.Pangarkar |
| 5. Agenda P | | | enter: |
| review the o | | 0 12000 | 3.L.Pangarkar |
| faculty deve | | it. | PINATE IS |
| training pro | | ve | 3736 |
| Appro | oved by | AICTE, New | Delhi vide Letter No. V-27-29/9/-A/CTE/US (PG)/6717 Dt. 20/09 |

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| their subject domai | n and | | |
|--|--|---|--|
| oedagogical skills | | n. A | |
| Discussion: | A IN I | | |
| | | | nar,Expert series in online mode also insisted |
| faculty to attend On | line FDP,Semr | nar etc. | |
| Conclusion: - Associate Dean R conducted by facul conducted and organ | ty in each dep | partment. It was inform | culty Development Programs attended and ned that there is a drastic increase in FDPs |
| Action Taken | Person Responsible | 8 | Deadline |
| Detailed report | HOD and | Regular | |
| submitted to | ALL Staff | 1.05uiui | |
| Dean R & D | | | |
| Dom R & D | | | |
| 6. Agenda Point :To review the status o student activities | | enter : P.S.Vikhe | |
| Discussion: Associa | te Dean Studen | t Affairs presented the d | etails about various student activities |
| Play, Tree Plantati Professional body c Action Taken | on, Financial hapter. Person | contribution of PM ca | ent activities like NSS, Blood donation, Street are, and to CM relief fund for COVID-19, Deadline |
| | Responsible | | |
| Detailed report | | Regular | |
| submitted to Dean | | | |
| students | | | |
| | | 7 2 2 4 | 0.11 |
| 7. Agenda Point: E0 report | OA/SAR | Presenter: Dr. S. M. | Guinane |
| Discussion: Sir has | informed to al | l about EOA work for c | hange in branch name and reduction in intake |
| for mechanical and | conversion into | utomation and robotics | for AY 2021-22 and SAR of university work |
| which one is headed | by Dr. S. A. M | isal | |
| Conclusion: - EOA | | | |
| Action Ta | aken | Person | Deadline |
| Action 13 | | Responsible | |
| SSCHOOL STANSON - STANSON | | | 20/05/2021 |
| Report Prep | | Dr. S.A.Misal | 30/05/2021 |
| Report Prep 8. Agenda Point: N | | Dr. S.A.Misal | 30/05/2021 r. S. M. Gulhane |
| Report Prep 8. Agenda Point: N | | Dr. S.A.Misal | |
| Report Prep 8. Agenda Point: N Margadarshak Discussion: Principa | BA Meeting value in sir informed | Dr. S.A.Misal with Presenter: D all HOD's about depart | r. S. M. Gulhane |
| Report Prep 8. Agenda Point: N Margadarshak Discussion: Principa presence of NBA M | IBA Meeting value in the sir informed largdarshak infi | Dr. S.A.Misal with Presenter: D all HOD's about deparst week of June | r. S. M. Gulhane artmental presentation which will be taken in |
| Report Prep 8. Agenda Point: N Margadarshak Discussion: Principa presence of NBA M Conclusion: - Keep | IBA Meeting value of the sir informed largdarshak infi | Dr. S.A.Misal with Presenter: D all HOD's about deparst week of June ental NBA presentation | r. S. M. Gulhane artmental presentation which will be taken in |
| Report Prep 8. Agenda Point: N Margadarshak Discussion: Principa presence of NBA M Conclusion: - Keep | IBA Meeting value in the sir informed largdarshak infi | Dr. S.A.Misal with Presenter: D all HOD's about deparst week of June ental NBA presentation Person | r. S. M. Gulhane artmental presentation which will be taken in Deadline |
| Report Prep 8. Agenda Point: N Margadarshak Discussion: Principa presence of NBA M Conclusion: - Keep | IBA Meeting value of the sir informed largdarshak infiready Department Taken | Dr. S.A.Misal with Presenter: D all HOD's about deparst week of June ental NBA presentation Person Responsible | r. S. M. Gulhane artmental presentation which will be taken in |

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presentation
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| 9. Agenda Point: Collegedunia Questionaries | | | Presenter: Dr. S. M. Gulhane | | |
|---|-----------------------|-----------|--|--|--|
| Discussion: Sir has informed all heads it. | of departme | nts abou | t collegedunia and questionaries for review on | | |
| Conclusion: - Digital advertisement of | f college in the | ne view o | of Admissions in Academic year 21-22. | | |
| Action Taken | Person Responsible | | Deadline | | |
| | HOD | AND THE | | | |
| 10. Agenda Point: Pending submissiom | AQAR 2 | 018-19 | Presenter: M.S.Mhaske | | |
| Discussion: AQAR 2018-19 is prepare | ed and presen | ted for a | ny correction | | |
| Conclusion :- Final Report of AQAR- | 2018-19 prej | pared an | d ready for submission on online NAAC portal | | |
| Action Taken | Person | | Deadline | | |

IQAC Coordinator

Meeting concluded with thanks to chair.

Report preparation and submission

Mr.M.S.Mhaske /G.R.Suryawanshi IQAC Coordinators

PIN-413736

Dr. S. M. Gulhane Principal

25 May 2021

Principal
Pravara Rural Enginee
College,Lon



PREC/IQAC/20-21/ 2

Date: 05/08/2020

Circular

All the Heads of Department are hereby informed that a meeting is scheduled on **08.08.20** at 10.15 am at Conference Hall .

Agenda

- 1. Review of previous meeting held on 26/06/2020
- 2. Registration of Students for Academic Year 20-21
- 3. FE Admissions for Academic year 20-21
- 4. PG Exam
- 5. Research Proposal
- 6. MIS work assignment Module demo
- 7. Class Test- II
- 8. Any other Point

Mr.M.S.Mhaske /G.R.Suryawanshi IQAC Coordinators PIM-413736

Dr. S. M. Gulhane Principal

Principal
Pravara Rural Engineeri.
College Loni



| Minutes Of Meeting | Date:08.08.2020 | Time: 10.15 AM | Venue: Conference Hall |
|--------------------|-----------------|----------------|------------------------|
| | | | |

| Chairman Of Meeting | Dr. S. M. Gulhane | |
|---------------------|-------------------|--|
| Type Of Meeting | IQAC Meeting | |
| MOM By | G. R. Suryawanshi | |

ATTENDED BY:

| Dr. S. M. Gulhane | 2 | Mr. R.R. Kharde |
|-----------------------|--|--|
| Dr. S. M. Turakane | 4 | Dr. S. A. Misal |
| Dr. C. B. Kadu | 6 | Mr. R. P. Amle |
| Dr. S. B. Tambe | 8 | Dr. V. R. Rathi |
| Mrs. S. Arote | 10 | Mr. A. P. Londhe |
| Mr. G. R. Suryawanshi | 12 | Mr. M.S Mhaske |
| Mr. S. B. Belkar | 13 | Mr. S. A. Shaikh |
| Mr. K.T. Tahmane | 15 | Dr. P. Kolase |
| | Dr. S. M. Turakane Dr. C. B. Kadu Dr. S. B. Tambe Mrs. S. Arote Mr. G. R. Suryawanshi Mr. S. B. Belkar | Dr. S. M. Turakane 4 Dr. C. B. Kadu 6 Dr. S. B. Tambe 8 Mrs. S. Arote 10 Mr. G. R. Suryawanshi 12 Mr. S. B. Belkar 13 |

| eeting Held on 26/06/2020 | Presenter: Dr. S. M. Gulhane |
|---------------------------|------------------------------------|
| - 101 | scuss the planning of the upcoming |
| Person Responsi | ble Deadline |
| IQAC & All HODs | |
| | g was done Person Responsi |

2. Agenda Point: Registration of Students for Academic Year 20-21

Presenter: Dr. S. M. Gulhane

Approved by AICTE, New Delhi vide letter No. F- 27-29 / 91 / AICTE / US (PG) dt. 20/09/9.



| information should be filled Account Section will verify students who have paid less Mr. K. D. Tahmane will so reference. Department will call default | ion of all student till 14th August is must to all students. Those he donline by department is than Rs 5000 or used previous yend department wise defaulters listers for valid registration which nord must be filled online till today | 2020. ow have done ts and prepare ear receipt for rest to all HOD's nust be done be up to 4.30 pm | offline registration that defaulters list for those egistration. and Dr. V. R. Rathi for |
|---|---|--|--|
| Action Taken | Person Responsible | | Deadline |
| Action Taken | HOD's and Mentors | 14.08.20 | Deadille |
| Discussion: Principal sir has taken team to be present in slots that w Suggested to give oral information | ill be lead by Dr. A. B. Abhang regarding CET exam to visiting strength | and Mr. Nale | |
| Conclusion: - Admission for year | 20-21 | | |
| Action Taken | Person Respon | sible | Deadline |
| - | Admission Team | | |
| 4. Agenda Point: PG Exam | ······································ | Presenter | : Dr. S. M. Gulhane |
| Discussion: It is decided to have combaske M.S has been allocated a truly for approval from HO. Conclusion: Common Policy for I | ask to prepare common policy fo | | |
| Action Taken | Person Responsible | | Deadline |
| A THINK | Mr. M. S. Mhaske | | 15 Days |
| 5. Agenda Point: Research Propo | sal | Presenter | : Dr. S. M. Gulhane |
| Discussion: Every research group retc Anonymously it is decided to agencies". | have a workshop on "How to p | | |
| Conclusion: - One research proposa | 0 1 | | Das allina |
| Action Taken | Person Responsible Research Dean & Research group | | Deadline Regular Activity |
| | Rural | - Igina | 5 |



| 6. Agenda Point: MIS work assignment Mod | ule demo | Presenter : Mr. Ni | irmal |
|---|-------------------|--------------------|-------------------|
| Discussion: Mr. Nirmal sir has given a demo software. From today onward the official Pravaraengg,org.in or Pravara.in domain on Conclusion: - use of MIS for tracking assignmentations. | communication wi | ll be carried out | using email Id of |
| Action Taken | Person F | Responsible | Deadline |
| | Mr. Nirmal sir an | d All Faculties | Regular Activity |

7. Agenda Point: Class Test- II

Presenter : Dr. S. M. Gulhane

Discussion: Class Test- I will be carried out from 24.08.20 to 28.08.20 The syllabus for test will be first two units. There will be 4 questions

Q.1 or Q. 2--- 15 marks

Q.3 or Q.4----15 marks

There can be sub question in each question.

Exam will be carried out through google class room therefore every subject teacher should create google class room for his/her subject. Question paper should be as per Blooms taxonomy with difficulty level 3 or above.

Conclusion: - class test- I from 24.08.20 to 28.08.20

| Action Taken | Person Responsible | Deadline |
|--------------|-------------------------------|------------|
| | Departmental Exam coordinator | 20.08.2020 |

Meeting concluded with thanks to the Chair and the members.

Mr.M.S.Mhaske /G.R.Suryawanshi IOAC Coordinators PIN-413736
PIN-413736
PIN-413736

Dr. S. M. Gulhane Principal

Principal
Pravara Rural Engineering
College,Loni



PREC/IQAC/20-21/

Date: 23/07/2020

Circular

All the Staff Members are hereby informed that a meeting is scheduled on 26.07.2020 at 2.30 pm at Blue Seminar Hall.

Agenda

- 1. Review of previous meeting
 - 2. Campus Cleaning Committee Report
 - 3. Academic Monitoring and Review of work
 - 4. NBA Tier-II assessment structure
 - 5. NBA Time Line
 - 6. Admission 2020-21
 - 7. CO-PO Attainment
 - 8. College Uniform/ Vehicle parking data
 - 9. Healthy and safety environment
 - 10. Any other Point

Mr.M.S.Mhaske /G.R.Suryawanshi IQAC Coordinators PIN-413736 PIN-413736

Dr. S. M. Gulhane Principal

Principal
Pravara Rural Engineering



| Minutes Of Meeting | Date:26.07.2020 | Time: 2.30 PM | Venue: Blue Seminar Hall |
|--------------------|-----------------|---------------|--------------------------|
| | | u u | PREC Loni |

| Chairman Of Meeting | Dr. S. M. Gulhane | |
|---------------------|-----------------------|--|
| Type Of Meeting | IQAC Meeting | |
| MOM By | Mr. G. R. Suryawanshi | |

ATTENDED BY:

| 1 | Dr. S. M. Gulhane | 2 | Mr. R.R. Kharde |
|----|-----------------------|----|------------------------|
| 3 | Dr. S. M. Turakane | 4 | Dr. R.W. Gaikwad |
| 5 | Dr. C. B. Kadu | 6 | Mr. R. P. Amle |
| 7 | Dr. S. B. Tambe | 8 | Mr. S. M. Rokade |
| 9 | Mrs. S. Arote | 10 | Mrs. S. Y. Raut |
| 11 | Mr. G. R. Suryawanshi | 12 | Teaching Staff members |
| | | | |

| 1. Agenda Point: Review of previous n | neeting | Presenter: Dr. S. M. Gulhane |
|---|-----------------|------------------------------------|
| Discussion: Principal sir has taken re semester in Covid -19 Situation Conclusion: Review taken and planning | | scuss the planning of the upcoming |
| Action Taken | Person Responsi | ible Deadline |
| Implementation and planning of various activities | IQAC & All HODs | , |

Discussion:

As per PRES guidelines campus cleaning monitoring committee visited PREC. Principal sir briefed about committee report and appreciated all supporting staff for their efforts taken to keep campus clean. Also sir announced man power policies drafted by HO for No Peon concept.

Approved by AICTE, New Delh eletter No 27-29 / 91 / AICTE / US (PG) dt. 20/09/93



| Action Taken | Person Responsible | Deadline |
|---------------------------|---------------------------------|------------------------------|
| | Civil Maintenance Department | Regular |
| 3. Agenda Point: Activork | ademic Monitoring and Review of | Presenter: Dr. S. M. Gulhane |

Discussion: Academic monitoring coordinator narrated details about academic time table, load distribution and online teaching. Principal sir has given suggestion to all HOD's to allocated senior staff to junior classes. For the internal assessment the rational attendance marking scheme discussed. Principal sir informed all HOD about daily and monthly activity monitoring format which need to feel by all HOD accordingly.

Conclusion: Online teaching activity will be started form 15.06.20 and monitoring of it will be taken care by Academic coordinator. Daily and monthly activity report of HOD need to feel online

| Action Taken | Person Responsible | Deadline |
|--------------|--|----------|
| | Mr. S. A. Shaikh (Academic Coordinator) | Regular |

4. Agenda Point: NBA Tier-II assessment structure

Presenter: Dr. S. M. Gulhane

Discussion: Principal sir welcomed all faculty for meeting. He briefed about agenda of staff meeting. Sir explained the NBA tier- II marking scheme of each criteria and sub criteria along with formula based marks of criteria as well as quality and quantitative based assessment. Sir advised all faculty to improve research work and publication through students projects.

Conclusion :- Assessment of NBA tier -II structure and Improvement in research work

| Action Taken | Person Responsible | Deadline |
|-----------------------------|------------------------------|----------|
| | All faculty members | |
| 5. Agenda Point: NBA Time I | Presenter: Dr. S. M. Gulhane | |

Discussion: Principal sir told all faculty members about NBA timeline which was submitted and approved by HO. Sir has enlisted the task that are completed till date and to be completed in stipulated time span. Principal sir informed all HOD to take alumni, examiner and employer feedback regularly.

College level coordinator will be take care of all documentations required in respective criteria and need to follow lookout

Conclusion:-Need to Follow NBA time line. 15 August 2020 - Pre qualifier to be submitted

| Action Taken | Person Resp | oonsible | Deadline |
|------------------------------------|---------------------|---------------|-------------------|
| 70 2 10 | All faculty members | | 20 |
| 6. Agenda Point: Admission 2020-21 | | Presenter : I | Or. S. M. Gulhane |

Discussion: Principal sir has explained admission policy which has been approved by the HO also sir has briefed about efforts taken till date for admission of FE for the academic year 2020-21. Sir told all staff members to encourage those students who want to take admission in PREC for early registration.

de letter No. F- 27 29 / 91 / AICTE / US (PG) dt. 20/09/93



| Action Taken | | Person Responsible | | | Deadline |
|--|-------------------------|--|--|-----------------------|--|
| | Al | I faculty members | | | 9 |
| 7. Agenda Point: CO- PO Att | | | | | C. B. Kadu |
| Discussion: Dr. C. B. Kadu explained how to set CO level | and it calc | ulation. Mapping of CO, PO a | nd PSO ha | tainment s been ex | of course. sir has plained. |
| Conclusion: - CO-PO attainm | ent of last | semester should be done with | in week | | |
| Action Taken | | Person Responsible | | | adline |
| | All facu | lty members | | 7. | 08.20 |
| 8. Agenda Point: College Uni | form/ Ve | hicle parking data | Presen | ter : Dr. | S. M. Gulhane |
| Discussion: Principal sir has in proper dress code and col vehicle information for parking | lege ID ca g on Goog | ard is compulsory to all staff le link which is already shared | . Sir told | to all sta | ff members to fil |
| Conclusion: - Dress code need | 1 to lollow | Torri 1st August 2020 | | | |
| | 1 to follow | | sible | 0 | Deadline |
| Conclusion: - Dress code need Action Taken | | Person Respon | sible | | Deadline |
| Action Taken | | Person Respon All faculty members | | e r : Dr. S. | Deadline M. Gulhane |
| 9. Agenda Point: Healthy an Discussion: Principal sir has ostay home and stay safe and ta | ad safety e | Person Respon All faculty members environment out Covid-19 situation and its fall also told to use this lockdo | Presente complicati own time for | ons. Sir to | M. Gulhane old to all faculty to the development |
| 9. Agenda Point: Healthy an | ad safety e | Person Respon All faculty members environment out Covid-19 situation and its fall also told to use this lockdo and take care of all also told to | Presente complication time for use this le | ons. Sir to | M. Gulhane old to all faculty to all development time for personal |
| Action Taken 9. Agenda Point: Healthy an Discussion: Principal sir has a stay home and stay safe and ta Conclusion: Stay home and | ad safety e | Person Respon All faculty members environment out Covid-19 situation and its fall also told to use this lockdo | Presente complication time for use this le | ons. Sir to | M. Gulhane old to all faculty to all development |

Meeting concluded with thanks to the Chair and the members.

Mr.M.S.Mhaske /G.R.Suryawanshi IQAC Coordinators PIRATOTOS DE LA COMPANSION DE LA COMPANS

Dr. S. M. Gulhane Principal

Principal
Pravara Rural Engineering
College,Loni