



PREC/IQAC/21-22/

Date: 13/05/22

NOTICE

A meeting of IQAC committee, Head of Department, Academic coordinator, is arranged on 17 May. 2022 at 3.15pm at conference hall. The agenda of the meeting is as follows

Agenda

1. Conduction of Prelim Exam and OR/PR exam for semester- II of academic Year 21-22.
2. Formation of project group of TE student for the next academic year.
3. Project demonstration for Transfer of Technology
4. Felicitiation of placed students
5. fees collection
6. Feedback analysis

All Head of Department and IQAC Committee member are here by informed to attend the meeting.

Thanking you

Mr M S Mhaske
IQAC

Dr. S M Gulhane

PRINCIPAL
Principal
Pravara Rural Engineering
College, Loni



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Minutes Of Meeting	Date:17.05.2022	Time: 03.15 PM	Venue: Conference Hall
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Chairman Of Meeting	Dr. S. M. Gulhane
Type Of Meeting	IQAC Meeting
MOM By	Mr. M SMhaske

ATTENDED BY:

Sr. No	Name	Designation	Sr. No	Name	Designation
1	Dr. C. B. Kadu	HOD Instru	7	Mr. S. K. Korade	IT HOD
2	Dr. S. A. Misal	HOD Chem	8	Dr. S. N. Shelke	HOD A&R
3	Dr. M. R. Bendre	HOD COMP	9	Mr. M S Mhaske	IQAC
4	Mr. S. B. Belkar	HOD Mech	10	Mr. S. A. Shaikh	Dean Academic
5	Mrs. S. Arote	HOD Elex&Comp	11	Mr. S. B. Mandalik	ETC
6	Dr. P. K. Kolase	HOD Civil			

1. Agenda Point: Conduction of Prelim Exam and OR/PR exam for semester-II of academic Year 21-22.	Presenter : Dr. S. M. Gulhane	
Discussion: Principal Sir welcomes all HOD. As per the Schedule given by university the oral/ practical examination for semester-II of academic year -21-22 is to be conducted from 23 rd may 22 to 30 th may 2022. As per the Prelim Exam time table, the exam which was scheduled on Saturday 21 st may 2022 is postponed to 23 rd may 2022.		
Conclusion: - The oral/ practical examination for semester-II of academic year -21-22 is to be conducted from 23 rd may 22 to 30 th may 2022.		
Action Taken	Person Responsible	Deadline
	All faculty	30.05.2022
2. Agenda Point: Formation of project group of TE student for the next academic year.	Presenter : Dr. S. M. Gulhane	
Discussion: For each coming academic year, Formation of project group of TE student should be done in the last month of end of session. These project groups should be formed based on result of first semester of third year so that each group will have on an average merit. Merit list of TE student should be prepared based on result of first semester of third year, this student should be divided in to four categories and meritorious student should be made project group leader and these project group leader should select one student from remaining three categories as a project partner. Project guide should be allotted to this group and list of project group along with project guide is to be submitted to dean academic before 27 th May 2022.		
Conclusion: - List of TE project group along with project guide is to be submitted to dean academic before 27 th May 2022.		
Action Taken	Person Responsible	Deadline
	Department Project coordinator	27.05.22
3. Agenda Point: Project demonstration for Transfer of Technology-	Presenter : Dr. S. M. Gulhane	
Discussion: Transfer of technology- Best project is to be shortlisted at department level to retain in the institute for further development, these project will be allotted to TE student when they appear in BE in next academic year. The team of judges is to be formed at department level to access the BE project as per the format given by IQAC and dean academic.		

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For the shortlisted project the project guide should gain complete knowledge of the project and he should be in a position to explain the project at every level.

Total 30 projects will be sponsored as per the policy.

For all the department Project demonstration of Current Academic year BE student should be conducted on 30th May 2022. During this Project demonstration each TE project group should visit at least three project of BE student and access the project as per the format given by IQAC and dean academic.

BE project Oral exam is to be conducted on 31st may 2022.

To retain the TE student in the campus last oral or practical exam of TE student should be kept on 31st may 2022.

All faculties should make the student aware about the project demonstration. The complete process should be taken and followed seriously at each and every level.

Conclusion :- For all the department Project demonstration of Current Academic year BE student should be conducted on 30th May 2022.

Action Taken	Person Responsible	Deadline
	All faculty	30.05.2022

4. Agenda Point: Felicitation of placed students.

Presenter : Dr. S. M. Gulhane
Dr. A. R. Warade

Discussion:Principal and HOD felicitated ten student of chemical engineering department who have got selected in CIPLA with a package of a 3.25 lakh.

Principal also congratulated to TPO for crossing the mark of 200 placement of current academic year.

Principal sir instructed to all HOD and faculty to give the wide publicity to placement activity and for the same Mr. Kakade sir from polytechnic college should be called for publishing the News in the News Paper.

Conclusion :- Wide publicity should be given to TPC Activity

Action Taken	Person Responsible	Deadline
	All faculty	-

5. Agenda Point: fees collection

Presenter : Dr. S. M. Gulhane

Discussion:Defaulter student having fees dues should be sorted out at department level and called to department individually to instruct them to clear all fees dues.

All students should be contacted and make them aware about the scholarship form queries and instruct them to sort it out. The record of communication is to be kept with respective faculty.

In some of the cases it is observed that student have paid the fees but posting in remaining these cases should also be sorted out.

Letter regarding the fees dues should be send to pass out students to make them aware and clear their dues at the earliest.

Conclusion :- all student should be contacted and make aware about fees dues, the record for the same is to be kept with individual faculty.

Action Taken	Person Responsible	Deadline
	All faculty	30.05.2022

6. Agenda Point: Feedback Analysis

Presenter : Prof. M.S. Mhaske

Discussion: 1. The feedback of all the stakeholders like Students, Teachers, Employers and Alumni was collected and Analysis of these feedbacks of academic year 2021-22 was presented. The action taken report is discussed and finalized.

2. Also the appreciation letter and action letter to the faculty members based feedback given by the students on teacher's academic performance.

Conclusion:-IQAC coordinator prepares the action taken report of the feedback analysis and forward to the management for further CDC meeting.

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Action Taken	Person Responsible	Deadline
Preparation of the action report on feedback analysis	IQAC Coordinator	Immediately
Submission of the action report of the feedback analysis	IQAC Coordinator	Immediately

Meeting concluded with thanks to the Chair and the members.

Mr. M S Mhaske
IQAC

Dr. S. M. Gulhane
Principal

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PREC/IQAC/21-22/-5

Date: 08/02/2022

Circular

All the Heads of Department, Dean Academic, Dean Student and Dean R& D and IQAC Committee members are hereby informed that a meeting is scheduled on **11.02.22** at 2:30 pm at Board Room, PREC ,Loni .

Agenda

1. Review of previous meeting
2. Training & Placement and MOU
3. Website updating
4. To review the performance in various academic activities and feedback analysis
5. Academic Monitoring and Review of work
6. To review the improvement in quality publications and research grants from various organizations
7. To review the outcome of faculty development training programs conducted to improve their subject domain and pedagogical skills
8. To review the status of student activities
9. NBA Meeting with Margadarshak
10. Pending AQAR 2020-21 submission
11. Any other Point


Mr. M S Mhaske
IQAC




Dr. S. M. Gulhane
Principal

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PREC/IQAC/2021-22/5

Date – 14/02/2022

MINUTES OF MEETING	DATE:11/02/2022	TIME: 2.30 PM	VENU: BOARD ROOM, PREC
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CHAIRMAN OF MEETING	Dr. S.M.Gulhane ,Principal PREC,Loni
TYPE OF MEETING	IQAC Meeting
MOM BY	Mr. M.S.Mhaske

ATTENDED BY

Sr. No	Name of the Member	Designation
1	Dr. S. M. Gulhane	Principal
2	Prof.S.B.Belkar	HOD ,Mech
3	Dr. S.L. Kurkute	HOD, ETC
4	Dr. C. B. Kadu	HOD, Instru
5	Prof. S. B. Magar	Representative, Chem
6	Prof. R. P. Amle	HOD, Civil
7	Dr. Mininath Bendre	HOD, Comp
8	Mrs. S. Arote	HOD, Elex
9	Mrs. S. K.Korde	IT
10	Prof. A. P. Londhe	Dean, FE
11	Prof. S. A.Shaikh	Academic Coordinator
14	Mr.M.S.Mhaske Dr.L.S.Pammar	IQAC
15	Dr. B.L.Pangarkar	Dean R & D
16	Dr. P.S.Vikhe	Dean Student

1. Agenda Point: Review of previous meeting		Presenter : Dr. S. M. Gulhane
Discussion: Principal sir has taken review of last meeting		
Conclusion :- Review taken and planning was done		
Action Taken	Person Responsible	Deadline
Implementation and planning of various activities	IQAC & All HODs	



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2. Discussion Point: Training & Placement and MOU	Presenter : Dr. S. M. Gulhane
Discussion 1. To prepare the directory of industries within the region related to their discipline. 2. To prepare Activities carried out by the departments under industry institute interaction. 3. To prepare Activities carried out by departments with the help of alumni. 4. Total number of MOU done by the department, number of MOU with the help of alumni and the activities carried out under MOUs. 5. To prepare student placement data and students selected for apprenticeship through T&P cell in department.	
Conclusion: -Meeting will be schedule for presentations of HODs based on above points on last week of Feb 2022	

3. Agenda Point: Website updation	Presenter : Dr. S. M. Gulhane	
Discussion: All HoD's are informed to updated departmental information on college website through website coordinator and put all activities conducted in department till date on website.		
Conclusion: - website updation.		
Action Taken	Person Responsible	Deadline
Meeting with website coordinator.	HOD and website coordinator	28.02.22
4. Agenda Point :To review the performance in various academic activities and feedback analysis	Presenter : S.A.Shaikh	
Discussion: Associate Dean Academic Affairs presented the various academic activities planned and its compliance of last semester also taken academic planning overview of current		
Conclusion: - Academic review was discussed		
Action Taken	Person Responsible	Deadline
Report was presented and submitted to Principal	HOD	Regular
5. Agenda Point: Academic Monitoring and Review of work	Presenter : Dr. S. M. Gulhane	
Discussion: Academic monitoring coordinator narrated details about academic time table, load distribution and online teaching. Principal sir has given suggestion to all HOD's to allocated senior staff to junior classes for monitoring and to improve teaching quality		
Conclusion: Daily and monthly activity report of HOD need to be online/offline .		
Action Taken	Person Responsible	Deadline
All HOD should monitor and submit to Dean Academic.	Mr. S. A. Shaikh (Academic Coordinator)	Regular
6. Agenda Point :To review the improvement in quality publications and research grants from various organizations	Presenter : Dr. B.L.Pangarkar	
Discussion: Associate Dean R & D discuss the policy and plan the about quality publication and how to fetch the research grants from various organisations.		

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Conclusion: - Associate Dean R&D, presented the details of improvement in research publications, Research Grants Received, consultancy works.

Action Taken	Person Responsible	Deadline
Detailed report submitted to Dean R & D	HOD and ALL Staff	Regular

7. Agenda Point: To review the outcome of faculty development training programs conducted to improve their subject domain and pedagogical skills

Presenter :
Dr. B.L.Pangarkar

Discussion:

Associate Dean R & D discuss about organize FDP Webinar, Expert series in online mode also insisted faculty to attend Online FDP, Semnar etc.

Conclusion: -

Associate Dean R & D presented the details of Faculty Development Programs attended and conducted by faculty in each department. It was informed that there is a drastic increase in FDPs conducted and organized during COVID period.

Action Taken	Person Responsible	Deadline
Detailed report submitted to Dean R & D	HOD and ALL Staff	Regular

8. Agenda Point :To review the status of student activities

Presenter :
Dr.P.S.Vikhe

Discussion: Associate Dean Student Affairs presented the details about various student activities

Conclusion: -

Associate Dean student showed the report of various student activities like NSS, Blood donation, Street Play, Tree Plantation, , Professional body chapter.

Action Taken	Person Responsible	Deadline
Detailed report submitted to Dean students	All students	Regular

9. Agenda Point: NBA Meeting with Margadarshak

Presenter : Dr. S. M. Gulhane

Discussion: Principal sir informed all HOD's about departmental presentation which will be taken in presence of NBA Margdarshak Last week of March 2022

Conclusion: - Keep ready Departmental NBA presentation .

Action Taken	Person Responsible	Deadline
Preperation of Departmental NBA presentation	All HODs	10/03/2022



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10. Agenda Point: Pending AQAR 2020-21 submission		Presenter : M.S.Mhaske
Discussion: AQAR 2020-21 is prepared and presented for any correction		
Conclusion :- Final Report of AQAR-2020-21 prepared and ready for submission on online NAAC portal		
Action Taken	Person Responsible	Deadline
Report preparation and submission	IQAC Coordinator	30 April 2022

Meeting concluded with thanks to chair.

Mr. M S Mhaske
IQAC



Dr. S. M. Gulhane
Principal

Principal
Pravara Rural Engineering
College, Loni

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PREC/IQAC/21-22/9

Date: 30/12/21

NOTICE

A meeting of IQAC committee, Head of Department, Academic coordinator, FE Coordinator and Training and placement officer is arranged on 31 Dec. 2021 at 9.30am at principal cabin. The agenda of the meeting is as follows

Agenda

1. Placement in Infosys Technologies Private Limited
2. Internship for third year students of academic Year 21-22
3. Commencement of offline teaching (Second Year) for semester- I of academic Year 21-22
4. Commencement of Teaching (TE & BE) for semester- II of academic Year 21-22
5. College uniform (Dress Material) for first year and direct second year students.

All Head of Department and IQAC Committee member are here by informed to attend the meeting.

Thanking you

Prof. M S Mhaske

IQAC



Dr. S M Gulhane

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Minutes Of Meeting	Date:31.12.2021	Time: 09.30 AM	Venue: Principal Cabin
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Chairman Of Meeting	Dr. S. M. Gulhane
Type Of Meeting	IQAC Meeting

ATTENDED BY:

Sr. No	Name	Designation	Sr. No	Name	Designation
1	Dr. S. M. Turakane	HOD E&TC	8	Dr. S. N. Shelke	HOD A&R
2	Dr. C. B. Kadu	HOD Instru	9	Mr. M S Mhaske	IQAC
3	Dr. M. R. Bendre	HOD Comp	10	Mr. S. A. Shaikh	Dean Academic
4	Mrs. S. Y. Raut	In. HOD IT	11	Dr. A. R. Warade	TPO
5	Mrs. S. S. Lavhate	HOD E&CE	12	Dr. L. B. Abhang	FE Admission Coord.
6	Mr. S. B. Belkar	HOD Mech	13	Mr. V. D. Gholap	Internship Coordinator
7	Dr. S. B. Magar	In. HOD Chem	14	Mr. P. R. Ugale	Comp TPC In.
8	Dr. P. K. Kolase	HOD Civil			

1. Agenda Point: Placement in Infosys Technologies Private Limited	Presenter : Dr. S. M. Gulhane
Discussion: A meeting was conducted in last week (Ahmednagar Region) by authorized third party (Infosys Technologies Private Limited) at SRES, Kopargaon for 3 Months free training which was attended by Dr. A. R. Warade Following points were discussed 1. Duration for free training is 3 Months. 2. Eligible branches are BE Computer Engineering and Information Technology students. 3. Entrance test has to be passed for free training which will be conducted in first/second week of Jan 2022. 4. Criteria for appearing Entrance Test:- 10 th , 12 th /Diploma and till Third year First class should be maintain. 5. The training company requires at least 60+ qualified entrance test students to conduct the free training in our college 6. Both SVIT and our college Computer Engineering and Information Technology eligible students will appear for entrance test to increase the count of students for training. 7. After completion of training students may get placement in Infosys with minimum 6 Lac package. 8. A pre placement activity will be carried out for eligible students with respect to Entrance Test content.	
Conclusion :- All the Computer Engineering & Information Technology staff will make awareness in eligible students.	
Action Taken	Person Responsible
	Computer Engineering & Information Technology T&PC and faculty
2. Agenda Point: Internship for third year students of academic Year 21-22	Presenter : Dr. S. M. Gulhane



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Discussion: As per SPPU Syllabus (2019 Pattern) compulsory Internship should be provided to all Third year students.

Following points were discussed

1. Internship is to be completed after semester 5 and before commencement of semester 6 for at least 4 to 6 weeks and it is to be assessed and evaluated in semester 6.
2. Student may choose to undergo Internship at Industry/ Govt. Organizations/NGO/MSME/Rural Internship/ Innovation/ IPR/Entrepreneurship.
3. Students may choose either to work on innovation or entrepreneurial activities resulting in start-up or undergo internship with industry/NGO's/Government organizations/Micro/Small/Medium enterprises to make themselves ready for the industry.
4. Internship approval should be done by respective staff/mentor on AICTE Portal.
5. Students must register at Intershala.
6. Students must get Internship proposals sanctioned from Staff/Mentor and HoD well in advance.
7. Internship Dairy / Internship Workbook should be maintained by student and which should be evaluated by respective faculty.
8. After completion of Internship, the students should prepare a comprehensive report to indicate what he/she has observed and learnt in the training period.
9. Feedback form from Internship Supervisor should be collected.
10. Term work of 100 marks is allocated in 6 semester which has to be evaluated by considering 50 Marks for Post Internship Internal Evaluation & 50 Marks for Internship Diary/Workbook, Internship Report.

Conclusion :- Internship record should be maintain by respective staff

Action Taken	Person Responsible
	All faculty/Mentor

3. Agenda Point: Commencement of offline teaching (Second Year) for semester- I of academic Year 21-22 **Presenter : Dr. S. M. Gulhane**

Discussion: As per discussion with all HOD and Deans it is decided to complete all syllabuses in offline mode for regular and direct second year students.

Following points were discussed

1. Department wise detail time table must be followed.
2. Theory & Practical are to be conducted offline.
3. As per SPPU circular, attendance of all the students is compulsory for all lectures. Hence all class teachers must take care of it.
4. Cleanliness of class rooms should be check by the respective faculty.
5. Dean and department HoD's duty is assigned (Once in a week) in college premises at 09:00 AM for maintaining discipline.

Conclusion :- All the offline theory and practical should start from 03.01.22

Action Taken	Person Responsible
	All faculty

4. Agenda Point: Commencement of Teaching (TE & BE) for semester- II of academic Year 21-22 **Presenter : Dr. S. M. Gulhane**

Reference : SPPU circular NO : 278 / PSG/3578 dated 29.09.21

Discussion: As per the SPPU circular, Commencement of theory classes will be on 26.04.22. As per discussion with all HOD and Deans it is decided to complete all syllabuses in offline mode.

Following points were discussed

1. Department wise detail time table must be followed.
2. Theory & Practical are to be conducted Offline
3. As per SPPU circular, attendance of all the students is compulsory for all lectures. Hence all class

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teachers must take care of it	
4. Cleanliness of class rooms should be check by the respective faculty.	
5. Dean and department HoD's duty is assigned (Once in a week) in college premises at 09:00 AM for maintaining discipline.	
Conclusion :- All the theory and practical should start from 03.01.22	
Action Taken	Person Responsible
	All faculty
5. Agenda Point: College uniform (Dress Material) for first year and direct second year students.	Presenter : Dr. S. M. Gulhane
Discussion: As per discussion with Dr. S. M. Turkane (Chairman – Pravara Rural Education Society's Technical and Nontechnical Employees Credit Cooperative Society) it is decided to provide college uniform to the FE & DSE students. Following points were discussed	
1. To provide college uniform (Dress Material) to first year and direct second year students in first/second week of Jan 2022.	
2. Those students who are interested can also issue Blazer too.	
Conclusion :- Facility to provide college uniform (Dress Material) for students will be provided by Pravara Rural Education Society's Technical and Nontechnical Employees Credit Cooperative Society	
Action Taken	Person Responsible
	Pravara Rural Education Society's Technical and Nontechnical Employees Credit Cooperative Society

Meeting concluded with thanks to the Chair and the members.

Prpf. M S Mhaske
IQAC



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PREC/IQAC/21-22/ 1

Date: 14/07/2021

Circular

All the Heads of Department, Dean Academic, Dean Student and Dean R& D and IQAC Committee members are hereby informed that a meeting is scheduled on **18.07.21** at 10:30 am at Board Room ,PREC ,Loni .

Agenda

1. Review of previous meeting Held on 06/02/2021
2. Campus Cleaning Committee Report
3. Academic Monitoring and Review of work
4. Academic Audit
5. To review the performance in various academic activities and feedback analysis
6. NBA Time Line
7. Admission 2020-21
8. College Uniform
9. Website updating
10. Any other Point

Mr. M S Mhaske
IQAC



Dr. S. M. Gulhane
Principal
Pravara Rural Engineering
College, Loni

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PREC/IQAC/2021-22/

Date -22/07/2021

Minutes Of Meeting	Date:18.07.2021	Time: 10.30 AM	Venue: Conference Hall PREC Loni
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Chairman Of Meeting	Dr. S. M. Gulhane
Type Of Meeting	IQAC Meeting
MOM By	Mr.M.S.Mhaske

ATTENDED BY:

1	Dr. S. M. Gulhane	2	Shri Bansi Balu Tambe	13	Mr. M.S.Mhaske
3	Mr. Satish Khade	4	Mr. S,B,Belkar	14	Mr. S.A.Shaikh
5	Dr. C. B. Kadu	6	Dr. S. M. Turakane	15	Mr. R. P. Amle
7	Dr. S. B. Tambe	8	Dr. P.K.Kolase	16	Dr. L.B.Abhang
9	Mrs. S. Arote	10	Mrs. S. Y. Raut	17	Dr. Mininath R. Bendre
11	Dr. S.A.Misal	12	Mr. A.P.Londhe	18	Miss. Vishakha Shedage

1. Agenda Point: Review of previous meeting Held on 06/02/2021	Presenter : Dr. S. M. Gulhane	
Discussion: Principal sir has taken review of last meeting and discuss the planning of the upcoming semester.		
Conclusion :- Review taken and planning was done		
Action Taken	Person Responsible	Deadline
Implementation and planning of various activities	IQAC & All HODs	

2. Agenda Point: Campus Cleaning Committee Report	Presenter : Dr. S. M. Gulhane	
Discussion: As per PRES guidelines campus cleaning monitoring committee visited PREC. Principal sir briefed about committee report and appreciated all supporting staff for their efforts taken to keep campus clean.		
Conclusion: Keep campus clean with the help of peon and available staff from civil maintenance.		
Action Taken	Person Responsible	Deadline
Cleaning work is an regular activity.	Department Peon and Civil Maintenance	Regular
3. Agenda Point: Academic Monitoring and Review of work	Presenter : Dr. S. M. Gulhane	

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Discussion: Academic monitoring coordinator narrated details about academic time table, load distribution. Principal sir has given suggestion to all HOD's to allocated senior staff to junior classes.. Principal sir informed all HOD about submission of daily and monthly activity monitoring reports to Dean Academic.		
Conclusion : Daily and monthly activity report of HOD need to feel online /Offline and send it to dean Academic..		
Action Taken	Person Responsible	Deadline
	Mr. S. A. Shaikh (Academic Coordinator)	Regular
4. Agenda Point: Academic Audit		Presenter : M.S.Mhaske
Discussion: Academic audit of all faculty should be completed bt the end of this month.and report to be submitted to IQAC.		
Action Taken	Person Responsible	Deadline
Academic audit team should complete audit and submit the report	Audit team/ Dean Academic	23/7/2021
5. Agenda Point :To review the performance in various academic activities and feedback analysis		Presenter : S.A.Shaikh
Discussion: Associate Dean Academic Affairs presented the details about results of 2019-20 ,and Syllabus coverage of 2020-21 Semester -I		
Conclusion: - Academic review was discussed		
Action Taken	Person Responsible	Deadline
Report was presented and submitted to Principal	HOD	Regular
6. Agenda Point: NBA Time Line		Presenter : Dr. S. M. Gulhane
Discussion: Principal sir told all faculty members about NBA timeline which was submitted to HO. Principal sir informed all HOD to take alumni , examiner and employer feedback regularly. College level coordinator will be take care of all documentations required in respective criteria and need to follow lookout		
Conclusion :-Need to Follow NBA time line . 15 August 2020 - Pre qualifier to be submitted		
Action Taken	Person Responsible	Deadline
Work will be monitor regularly by HOD and NBA Coordinator.	All faculty members	Regular
7. Agenda Point: Admission 2020-21		Presenter : Dr. S. M. Gulhane
Discussion: Principal sir has explained admission policy which has been approved by the HO also sir has briefed about efforts taken till date for admission of FE for the academic year 2021-22. Sir also discussed about early bird policy ..		
Conclusion :- Focus on Early Registration of students who want to take admission in PREC		
Action Taken	Person Responsible	Deadline
	All faculty members	Till the

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All heads and admission coordinator work accordingly.		Admission
8. Agenda Point: College Uniform	Presenter : Dr. S. M. Gulhane	
Discussion: Principal sir has instructed to all faculty members every faculty has to be in proper dress code and college ID card is compulsory to all staff.		
Conclusion: - Dress code need to follow form regularly		
Action Taken	Person Responsible	Deadline
HOD should monitor Regularly	All faculty members	Daily
9. Agenda Point: Website updation	Presenter : Dr. S. M. Gulhane	
Discussion: All HoD's are informed to updated departmental information on college website through website coordinator and put all activities conducted in department till date on website.		
Conclusion: - website updation.		
Action Taken	Person Responsible	Deadline
Meeting with website coordinator for updation	HOD and website coordinator	

Meeting concluded with thanks to the Chair and the members.

Mr. M S Mhaske
IQAC



Dr. S. M. Gulhane
Principal

Principal
Pravara Rural Engineering
College, Loni

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