



Department of Electronics & Telecommunication Engg Academic Calendar - 2022-23 (SEM-I) (UG)


| Week No. | Month | Week Days | | | | | | No. of Working Days | Events |
|----------|----------------|-----------|-----|-----|----|-----|-----|---------------------|--|
| | | Mon | Tue | Wed | Th | Fri | Sat | | |
| 1 | July-22 | | | | | 1 | 2 | 2 | 1 News Letter June-2022 9. Principal, HOD, Dean. 9 Swachhata Abhiyan- NSS/Department 1-10. Session on Angel Investment/ VC funding opportunity for early stage entrepreneur by Computer department 11.-NBA Meeting 11-15 Preparation of Time table & Workload and Submission to Dean Academic |
| 2 | | 4 | 5 | 6 | 7 | 8 | 9 | 6 | 11-20. Session/Panel Discussion with Innovation & Startup Eco System enablers from the region by Civil Dept. 11-15. Orientation program for faculty at Department level 11-15.Admission Meeting(FE,SE,ME) |
| 3 | | 11 | 12 | 13 | 14 | 15 | 16 | 5 | 15 Submission of Academic Calendar (Sem -I) To Academic Dean 18. Display of time table 18. RIMC Meeting 18-19 Provisional Admission & Registration TE & BE 20- Commencement of Teaching TE & BE |
| 4 | | 18 | 19 | 20 | 21 | 22 | 23 | 6 | 16.Principal, HOD, Dean Meeting 20 PACE Meeting/Activity (3 rd Wed) 21- IIC Impact Lecture Series for ETC students 21-31. Demo Day /Exhibition/Poster Presentation for Start up by Elex & Computer Department. 22- Placement Activity/Review – APPTI, GD, Technical Quiz, Mock Interviews |
| 5 | | 25 | 26 | 27 | 28 | 29 | 30 | 6 | 23- Parents Meet, Dept Meeting 2.30 PM (Academic Review, Int. Conference , Alumni Follow up etc) 23-Dept. NBA meeting 3.30 pm 23- R&D Meeting - 4.15 PM 25- TPO Lecture for TE & BE ETC students 25-30.- Collection of Earn and Learn students Application 27-. Dept. Language lab activity 29.Alumni Overview meeting with Coordinator, HOD, Principal & TPO 30.Principal, HOD, Dean and IQAC Meeting 25-30.- Mentoring Meeting & report submission by 28 th of every month 25-30.- Project/ Seminar Group and Topic finalization/Registration, Int. Conference 26-30. PhD Progress Presentation & Report Submission(Mech) 30. Department Level Research meet, Int. Conference 29 Dept. Admission Review Meeting(FE,SE,ME) 30. Admission Meeting(FE,SE,ME) 30.Department Advisory Board Meeting 30 Academic Activity Compliance report Submission by Department to Institute Activity monitoring Coordinator. |

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| 6 | Aug-22 | 1 | 2 | 3 | 4 | 5 | 6 | 5 | <p>1.NBA Meeting, RIMC Meeting</p> <p>1-10. Developing online Repository of Startup Develop by IT Department</p> <p>1-10.Aptitude Training (TE)</p> <p>1. News Letter July 22</p> <p>3 PACE Meeting/Activity (1st Wed)</p> <p>5-6- Industrial visit for TE ETC</p> <p>8-13.- Earn and Learn students selection</p> <p>9. Moharam</p> <p>10- Dept. Language lab Activity (2nd Wed)</p> <p>11. RakshaBandan (Late Padmashri Dr.Vitthalrao Vikhe Patil Jayanti</p> <p>11-31. Organization of College level Smart India Hackathon by Chemical Engineering Dept.</p> <p>12-13 Review Visit to all Departments by Internal Auditor.</p> <p>13- Dept Meeting 2.30 PM (Academic Review, Int. Conference, Alumni Followup etc)</p> <p>13-Dept. NBA meeting 3.30 pm</p> <p>13- R&D Meeting, Int. Conference - 4.15 PM</p> <p>13. Swachhata Abhiyan- NSS/Department</p> <p>13..Admission Meeting(FE,SE,ME)</p> |
| 7 | | 8 | 9 | 10 | 11 | 12 | 13 | 4 | <p>13.Mock Interview (TE & BE Students)</p> <p>13.- Principal, HOD, Dean Meeting</p> <p>13. Meeting for data preparation for NIRF</p> <p>15- Independence day</p> <p>16 Parsi New Year</p> <p>17. Provisional Admission & Registration SE</p> <p>17- PACE Meeting/Activity (3rd Wed)</p> <p>18. Commencement of Teaching SE, Project/ Seminar Group</p> <p>Progress Review (TE, BE)</p> <p>19. Finalization/Registration, Int. Conference</p> <p>19-20- Industrial visit for BE ETC</p> <p>19 Moharam</p> <p>17-19. Issue of Assignment - I (TE & BE)</p> <p>19. Display & submission of Attendance of Defaulter Students to dean Academic & Letters to Parents</p> <p>22.Display of Earn and Learn students list (SE to BE)</p> <p>22-27-1st Review of Project /Seminar TE/ BE</p> <p>22-27 –Workshop & Expert lecture by IIT faculty</p> <p>23-27-Class Test –I TE & BE</p> <p>24- Dept. Language lab activity (4th Wed)</p> <p>25-30.- Mentoring Meeting & report submission by 28th of every month</p> <p>25- Meeting woman Grievance Cell</p> <p>26- Dept. Placement Activity/Review – APPTI, GD, Technical Quiz, Mock Interviews</p> <p>27. Principal, HOD ,Dean Meeting</p> <p>27- Dept Meeting 2.30 PM (Academic Review, Int Conference, Alumni Followup etc)</p> <p>27-Dept. NBA meeting 3.30 pm</p> <p>27- R&D Meeting - 4.15 PM</p> <p>27. Department Level Research meet.</p> <p>29 Provisional Adm. & Roll call list finalization (SE to BE)</p> <p>29.AQAR 2021-22 meeting</p> <p>29 First Mentoring report submission by the department to Dean Academic</p> <p>29 Dept Admission Review Meeting(FE,SE,ME)</p> <p>30. Admission Meeting(FE,SE,ME)</p> <p>29-30. Collection of application for Student council 22-23</p> <p>30 Academic Activity Compliance report Submission by Department to Institute Activity monitoring Coordinator.</p> <p>0- Display of Class Test-I Marks</p> <p>31 Ganesh Chaturthi</p> |
| 8 | | 15 | 16 | 17 | 18 | 19 | 20 | 4 | <p>13.Mock Interview (TE & BE Students)</p> <p>13.- Principal, HOD, Dean Meeting</p> <p>13. Meeting for data preparation for NIRF</p> <p>15- Independence day</p> <p>16 Parsi New Year</p> <p>17. Provisional Admission & Registration SE</p> <p>17- PACE Meeting/Activity (3rd Wed)</p> <p>18. Commencement of Teaching SE, Project/ Seminar Group</p> <p>Progress Review (TE, BE)</p> <p>19. Finalization/Registration, Int. Conference</p> <p>19-20- Industrial visit for BE ETC</p> <p>19 Moharam</p> <p>17-19. Issue of Assignment - I (TE & BE)</p> <p>19. Display & submission of Attendance of Defaulter Students to dean Academic & Letters to Parents</p> <p>22.Display of Earn and Learn students list (SE to BE)</p> <p>22-27-1st Review of Project /Seminar TE/ BE</p> <p>22-27 –Workshop & Expert lecture by IIT faculty</p> <p>23-27-Class Test –I TE & BE</p> <p>24- Dept. Language lab activity (4th Wed)</p> <p>25-30.- Mentoring Meeting & report submission by 28th of every month</p> <p>25- Meeting woman Grievance Cell</p> <p>26- Dept. Placement Activity/Review – APPTI, GD, Technical Quiz, Mock Interviews</p> <p>27. Principal, HOD ,Dean Meeting</p> <p>27- Dept Meeting 2.30 PM (Academic Review, Int Conference, Alumni Followup etc)</p> <p>27-Dept. NBA meeting 3.30 pm</p> <p>27- R&D Meeting - 4.15 PM</p> <p>27. Department Level Research meet.</p> <p>29 Provisional Adm. & Roll call list finalization (SE to BE)</p> <p>29.AQAR 2021-22 meeting</p> <p>29 First Mentoring report submission by the department to Dean Academic</p> <p>29 Dept Admission Review Meeting(FE,SE,ME)</p> <p>30. Admission Meeting(FE,SE,ME)</p> <p>29-30. Collection of application for Student council 22-23</p> <p>30 Academic Activity Compliance report Submission by Department to Institute Activity monitoring Coordinator.</p> <p>0- Display of Class Test-I Marks</p> <p>31 Ganesh Chaturthi</p> |
| 9 | | 22 | 23 | 24 | 25 | 26 | 27 | 6 | <p>13.Mock Interview (TE & BE Students)</p> <p>13.- Principal, HOD, Dean Meeting</p> <p>13. Meeting for data preparation for NIRF</p> <p>15- Independence day</p> <p>16 Parsi New Year</p> <p>17. Provisional Admission & Registration SE</p> <p>17- PACE Meeting/Activity (3rd Wed)</p> <p>18. Commencement of Teaching SE, Project/ Seminar Group</p> <p>Progress Review (TE, BE)</p> <p>19. Finalization/Registration, Int. Conference</p> <p>19-20- Industrial visit for BE ETC</p> <p>19 Moharam</p> <p>17-19. Issue of Assignment - I (TE & BE)</p> <p>19. Display & submission of Attendance of Defaulter Students to dean Academic & Letters to Parents</p> <p>22.Display of Earn and Learn students list (SE to BE)</p> <p>22-27-1st Review of Project /Seminar TE/ BE</p> <p>22-27 –Workshop & Expert lecture by IIT faculty</p> <p>23-27-Class Test –I TE & BE</p> <p>24- Dept. Language lab activity (4th Wed)</p> <p>25-30.- Mentoring Meeting & report submission by 28th of every month</p> <p>25- Meeting woman Grievance Cell</p> <p>26- Dept. Placement Activity/Review – APPTI, GD, Technical Quiz, Mock Interviews</p> <p>27. Principal, HOD ,Dean Meeting</p> <p>27- Dept Meeting 2.30 PM (Academic Review, Int Conference, Alumni Followup etc)</p> <p>27-Dept. NBA meeting 3.30 pm</p> <p>27- R&D Meeting - 4.15 PM</p> <p>27. Department Level Research meet.</p> <p>29 Provisional Adm. & Roll call list finalization (SE to BE)</p> <p>29.AQAR 2021-22 meeting</p> <p>29 First Mentoring report submission by the department to Dean Academic</p> <p>29 Dept Admission Review Meeting(FE,SE,ME)</p> <p>30. Admission Meeting(FE,SE,ME)</p> <p>29-30. Collection of application for Student council 22-23</p> <p>30 Academic Activity Compliance report Submission by Department to Institute Activity monitoring Coordinator.</p> <p>0- Display of Class Test-I Marks</p> <p>31 Ganesh Chaturthi</p> |
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| 11 | Sept-22 | | | | 1 | 2 | 3 | 2 | <p>1.- News Letter August, Project/ Seminar Group Progress Review (TE, BE), RIMC Meeting</p> <p>1. NBA Meeting</p> <p>2. Submission of Class Test –I marks to Dean Academic (TE & BE)</p> <p>5-10. Organizing Seminar/Workshop at Departmental Level</p> <p>5- Teacher's Day Celebration - PACE</p> |
| 12 | | 5 | 6 | 7 | 8 | 9 | 10 | 6 | <p>6-16-University Insem Exam tentative</p> <p>7- PACE Meeting/Activity (1st Wed)</p> <p>14- Dept. Language lab activity (2nd Wed)</p> <p>10- Dept Meeting 2.30 PM (Acad Review, Int Confernce, Alumni Followup etc)</p> <p>10-Dept. NBA meeting 3.30 pm</p> <p>10- R&D Meeting - 4.15 PM</p> |
| 13 | | 12 | 13 | 14 | 15 | 16 | 17 | 4 | <p>10- Swachhata Abhiyan- NSS/Department</p> <p>10. Principal, HOD, Dean Meeting</p> <p>10.Mock Interview (TE & BE Students)</p> <p>12- HR Meet (TPC)</p> <p>12-16/Mini Project/ Internship Report presentation by the students of all Department</p> <p>13. Anant Chaturdashi</p> <p>14-16. Student Council 2022-23 selection</p> |
| 14 | | 19 | 20 | 21 | 22 | 23 | 24 | 6 | <p>14-30- Intercollegiate Sports Event</p> <p>30. Admission Meeting(FE,SE,ME)</p> <p>15- Engineers Day Celebration – PACE Activity</p> <p>15-16 - Tentative Industrial visit for SE ETC</p> <p>14-16- Parents Teacher Interaction Meet</p> <p>19. Display & submission of Attendance of Defaulter Students to dean Academic & Letters to Parents</p> <p>19-24. Student feedback –I (SE TO BE)</p> |
| 15 | | 26 | 27 | 28 | 29 | 30 | | 5 | <p>19-24 .Second Industrial Visit week</p> <p>21 PACE Meeting/Activity (3rd Wed)</p> <p>22 Project/ Seminar Group Progress Review (TE, BE)</p> <p>23- Dept. Placement activity/Review – APPTI, GD, Technical Quiz, Mock Interviews</p> <p>24. Department Level Research meet.</p> <p>19-23-Soft skills Training for TE students-TPC</p> <p>23-24.Issue of Assignment - 2 (TE & BE)</p> <p>Issue of Assignment -1 (SE)</p> <p>24- Dept Meeting 2.30 PM (Acad Review, Int Confernce, Alumni Followup etc)</p> <p>24-Dept. NBA meeting 3.30 pm</p> <p>24- R&D Meeting - 4.15 PM</p> <p>24-Employability skills assessment of TE students-TPC</p> <p>24- Display of Earn and Learn students list</p> <p>25-30.- Mentoring Meeting & report submission by 28th of every month</p> <p>26-30 –Workshop & Expert lecture by IIT faculty</p> <p>26- Seminar on Health issues related to girls (WGC)</p> <p>24-29-1st Industrial Visit week</p> <p>24.- Principal, HOD ,Dean Meeting</p> <p>26-30.-Class Test –I For SE</p> <p>Class Test –II For TE & BE</p> <p>28- Dept. Language lab activity (4th Wed)</p> <p>29.AQAR 2021-22 meeting</p> <p>30 Academic Activity Compliance report Submission by Dept. to Institute Activity monitoring Coordinator.</p> |

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| 21 | Nov-22 | | 1 | 2 | 3 | 4 | 5 | 4 | 1.-NBA Meeting 1. RIMC Meeting 1.-News Letter Oct..2022 2- PACE Meeting/Activity (1 st Wed) 4 Submission of Final Attendance and Provisional Detention List to Dean Academic (TE & BE) |
| 22 | | 7 | 8 | 9 | 10 | 11 | 12 | 6 | 4.Submission of Class Test –II marks to Dean Academic (SE) & Submission of Prelim marks to Dean Academic (TE & BE) 5.Conclusion of Teaching (TE & BE) 9- Dept. Language lab activity (2 nd Wed) 12- Dept Meeting 2.30 PM (Acad Review, Int Confernce, Alumni Followup etc) |
| 23 | | 14 | 15 | 16 | 17 | 18 | 19 | 4 | 12-Dept. NBA meeting 3.30 pm 12- R&D Meeting - 4.15 PM 12. Swachhata Abhiyan- NSS/Department 12- Principal, HOD ,Dean Meeting 14-17. Final list of Project Submission by department to RIMC for financial Assistance |
| 24 | | 21 | 22 | 23 | 24 | 25 | 26 | 6 | 15- Student Council Meeting 16- PACE Meeting/Activity (3 rd Wed) 18- Guru Nanak Jayanti 22-23 Organization of National/International Level Conference |
| 25 | | 28 | 29 | 30 | | | | 3 | 25-30.- Mentoring Meeting & report submission by 28 th of every month 23- Dept. Language lab activity (2 nd Wed) 24-Seminar on Woman’s safety(WGC) 26- Dept Meeting 2.30 PM (Acad Review, Int Confernce, Alumni Followup etc) 26-Dept. NBA meeting 3.30 pm 26- R&D Meeting - 4.15 PM 25-30 –Workshop & Expert lecture by IIT faculty 25- Dept. Placement activity/Review 0– APPTI, GD, Technical Quiz, Mock Interviews 28-29. Internal Academic Audit 26- Constitution Day- NSS 26- Principal, HOD ,Dean Meeting 30- HR Meet (TPC) 30 Academic Activity Compliance report Submission by Department to Institute Activity monitoring Coordinator. 30. Third Mentoring report submission by the department to Dean Academic |

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|---------------------------|---------|----|----|----|----|----|----|------------|---|
| 26 | Dec- 22 | | | | 1 | 2 | 3 | 2 | 1-.NBA Meeting 1.- News Letter Nov.2022 2-9.Prelim Exam For SE 3- Blood Donation- NSS 5-31. Organizing Faculty Development Programme 5 Submission of Final Attendance and Provisional Detention List to Dean Academic (SE) 9-10. External Academic & Administrative Audit. 10.Submission of Prelim marks to Dean Academic (SE) 10 Conclusion of Teaching (SE) 10- Dept Meeting 2.30 PM (Acad Review, Int Confernce, Alumni Followup etc) 10-Dept. NBA meeting 3.30 pm 10- R&D Meeting - 4.15 PM 10- Principal, HOD, Dean Meeting 19-24 Preparation of Time table & Workload for Second Semester and Submission to Dean Academic 19-24 Submission of Academic Calendar (Sem –II) To Academic Dean 23- Dept. Placement activity/Review 24.Submission of Prelim marks to Dean Academic (SE) 24- Dept Meeting 2.30 PM (Acad Review, Int Confernce, Alumni Followup etc) 24. Principal, HOD & Deans Meeting Semester End Meeting 25 Christmas 26 Academic Activity Compliance report Submission by Department to Institute Activity monitoring Coordinator. 26-31 PhD Progress Presentation & Report Submission(Mech) 27.Six Month Research Progress Report Submission By all Depts. To RIMC 30 Submission of Academic Calender (Sem –I) Adherence by Institute Activity monitoring Coordinator to IQAC 30. Compilation of Six Month Progress Report of RIMC & Submission through Principal to PRES 31. Padmabhushan Balasheb Vikhe patil Punyatithi |
| 27 | | 5 | 6 | 7 | 8 | 9 | 10 | 6 | |
| 28 | | 12 | 13 | 14 | 15 | 16 | 17 | 5 | |
| 29 | | 19 | 20 | 21 | 22 | 23 | 24 | 6 | |
| 30 | | 26 | 27 | 28 | 29 | 30 | 31 | 6 | |
| Total Working Days | | | | | | | | 137 | |

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| Conduction of Sport Event Regularly after college hours | FE TO BE | <p style="text-align: center;">Continuous Process</p>  |
| Conducting the Aptitude and doing its analysis. | SE To BE | |
| Mentor Meetings | SE To BE | |
| Technical Expert Lectures and Soft Skills Training | SE To BE | |
| Pre-Placement Activities for BE Students Every Friday | BE | |
| Conducting the Technical Interviews/Personal Interviews/GD/ Soft Skills/NPTL/FOSS/MOOC/Aptitude Training For TE & BE Students- 30 Days For FE & SE Students- 15 Days | FE To BE | |
| Industrial Visit (One /class/semester) | SE-to BE | |
| Principal meeting with all HODs ,Dean Twice in a month. | | |
| NBA Meeting with all NBA coordinator with Principal ones in month | | |
| IQAC Meeting with all NAAC coordinator with HOD and Principal ones in Semester | | |
| Daily Academic Monitoring of theory Classes | | |
| Organization of Value addition courses – Min. 2 /Faculty (Expert Lecture/Guest Lecture/Webinar/seminar) | | |
| Internal Academic & Administrative Audit ones in Semester | | |

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|------------------------------|-----------------------------|-----------------|
| Colour Index | | |
| Working teaching days | University Exam Days | Holidays |



Mr. S. B. Mandlik
Dept. Academic Coordinator

Dr. S. L. Kurkute
HOD